



Educational Visits Policy Adoption Notice

Date of formal review: September 2025

Persons responsible for the implementation and monitoring of this policy:

Signed: Miss J Watts, Headteacher

Signed: Mrs S Gurney, Safeguarding Governor

Signed: September 2025

Rationale

Learning outside the classroom is about raising achievement through an organised, powerful approach to learning in which direct experience is of prime importance. This is not only about what we learn but importantly how and where we learn.

Potton Primary School is committed to learning outside the classroom, we aim to enable every young person to experience the world beyond the classroom as an essential part of their learning and personal development.

Potton Primary School has adopted the Central Bedfordshire Council Policy for Educational Visits and Journeys Policy and uses the EVOLVE system for new visits and journeys, following the guidelines on that system.

This document can be found in the School Office. This document must be referred to when planning any Educational Visit or Journey.

Educational Visits and Journeys Co-ordinator: Miss J Watts, Headteacher